

VII. LATE STAY

- **PURPOSE:** To provide extended supervision after regular school hours for all students of Great Hope Baptist School who have not been picked up by 3:30 each afternoon.
- **HOURS:** 3:30 - 6:00 P.M.
- **PROGRAM:** A place will be provided where students may work on their homework. Students may also bring snacks from home.
- **FINANCES:** The charge per hour for Late Stay is \$8.00 per student. Charges are billed in quarter-hour increments to the closest quarter-hour. (i.e. –A student who is picked up from Late Stay at 4:40 p.m. will be charged \$10.00 for 1.25 hours at \$8.00 per hour.)

NOTE: When students are not picked up by 6:00 P.M., a \$5.00 charge per student in addition to the regular charge per hour will be billed for every 15 minutes or part thereof the parent is late. This will be strictly adhered to!

- **SIBLINGS IN EXTRACURRICULAR ACTIVITIES:** Students who have siblings involved in Great Hope Baptist School-sponsored extracurricular activities (sports practices and games, Bible quizzing practices, etc.) will not be charged while in Late Stay until the extracurricular activity ends. At this point, the siblings involved in extracurricular activities will be sent to Late Stay and normal Late Stay charges will apply to all students of the family.
- **PAYMENTS:** Late Stay charges are due by the 10th of the month following receipt of the monthly account statement.
- **HOLIDAYS:** Late Stay care is provided only when Great Hope Baptist School is in session. Late Stay is not available on days when school is in session for half-a-day, and on certain days that will be determined and announced in advance throughout the school year.
- **SIGN OUT:** Students will be signed in when they arrive in Late Stay, and signed out when they leave. This will provide the number of hours a student is in our extended care program each day for billing purposes. Parents should give advance, written notification to the school office if someone other than a parent will be picking up their student(s).

VIII. NILD PROGRAM

- *National Institute of Learning Development Educational Therapy*
- An agreement is signed with the parents/guardians of a student who applies for and is accepted into the GHBS NILD Program. Program fees and tuition are as follows:

Initial Testing Fee	Based on outside test administrator's fee
Curriculum Fee	\$50.00 per school year; due before first therapy session
Progress Evaluation Test Fees	\$10.00 per test (one test around the commencement of therapy, and one test around the conclusion of therapy)
Therapy Tuition	\$3,000.00 for entire school year of therapy

- Therapy tuition may be paid in full when the agreement is accepted and signed by the parents or guardians; or, in 10 equal installments of \$300.00. The first installment is due (along with the \$50.00 Curriculum Fee) when the agreement is accepted and signed by the parents or guardians, and the remaining installments would be due by the end of each following month.
- If a student misses a regularly scheduled session, an attempt will be made to reschedule the session; however, if the student is unable to attend the make up session there will be no refund or adjustment of the tuition amount set forth in the agreement.

IX. PART-TIME STUDENT FEES AND TUITION

- A part-time student taking one to three classes will be required to pay a Registration Fee of \$60.00 (returning student) or \$75.00 (new student), a Book Fee of \$100.00, and an Activity Fee of \$25.00. For any part-time student taking more than three classes, the full-time student Registration Fee of \$125.00 or \$150.00, the full-time student Book Fee of \$200.00, and the full-time student Activity Fee of \$50.00 will be required. The above-listed fees are due when the student is officially accepted by Great Hope Baptist School for part-time enrollment. There are no applicable discounts for part-time student fees other than a \$25.00 or \$50.00 discount on the Registration Fee if the student registers and pays the Registration Fee by February 27, 2010.

Tuition for Part-Time Student's Access to Academic Classes:

Grades 7 –12	\$100.00 per student, per class, per month
Grades 1- 6	\$90.00 per student, per class, per month
Kindergarten	\$70.00 per student, per class, per month

Tuition for Part-Time Student's Access to Elective Classes:

Grades 7 –12	\$80.00 per student, per class, per month
Grades 1- 6	\$70.00 per student, per class, per month
Kindergarten	\$50.00 per student, per class, per month

- Part-time student tuition may be paid in advance or by monthly installments with each installment due by the tenth of each month that the student is enrolled, beginning with September 2010, and ending in May 2011. A Late Fee of \$15.00 per student will be charged for each month that tuition is received after the tenth. Also, if a part-time student attends 50% or more of the school days in a month, the entire month's tuition will be due and no refund given.

X. LITTLE SOLDIERS PRESCHOOL AND DAYCARE FINANCIAL INFORMATION

SUMMER 2010 (June 7, 2010 – August 13, 2010):

- A non-refundable registration fee of \$25.00 per child is due as soon as the child is accepted for enrollment in Little Soldiers Preschool and Daycare. (This fee is waived for any child currently attending.)
- The cost is determined by the program in which the child is enrolled:

5-Day Programs	Summer 2010	Monthly Installment	Weekly Tuition
5-Days-Per-Week All-Day	\$1,150.00	\$383.33	\$115.00
5-Days-Per-Week Morning	\$800.00	\$266.67	\$80.00
5-Days-Per-Week Afternoon	\$500.00	\$166.67	\$50.00
3-Day Programs			Weekly Tuition
3-Days-Per-Week All-Day	\$850.00	\$283.33	\$85.00
3-Days-Per-Week Morning	\$700.00	\$233.33	\$70.00
3-Days-Per-Week Afternoon	\$450.00	\$150.00	\$45.00

- Tuition may be paid in advance; by weekly payments; or, by 3 monthly installments due June 15th, July 10th, and August 1st. Weekly payments are due on the last day of the week attended. Tuition payments may be paid by cash, check, money order, or cashier's check.
- Summer daycare tuition will be adjusted if there is a week missed for vacation, etc. One day of attendance during a week will be charged as a 3-Day Program, and four days of attendance during a week will be charged as a 5-Day Program. Children starting the summer program from June 14th on will be charged for the number of weeks remaining in the summer program.
- The following tuition discounts are available and applicable only to children in this summer's program and are exclusive of any siblings who have been, are, or will be enrolled in the fall day school and preschool/daycare programs. When computing discounts, each family's oldest child is considered the first child:

Discount	Discount Rate
2 nd Child in Family	10%
3 rd Child in Family	20%
4 th and Succeeding Children in Family	50%

- The fee for late pickup or early drop-off of a child not enrolled in the 5- and 3-Days-Per-Week All-Day Programs is \$2.00 per hour per child, rounded to and billed in quarter-hour increments. (NOTE: When children are not picked up by 6:00 PM, a \$5.00 fee per child in addition to the regular fee per hour will be billed for every 15 minutes or part thereof the parent is late.) Late pickup/early drop-off charges are due by the 10th of the month following receipt of the monthly account statement.

FALL 2010 (August 23, 2010 – June 3, 2011):

- A non-refundable registration fee of \$50.00 per child (\$25.00 per child if paid by February 27, 2010) is due as soon as the child is accepted for enrollment in Little Soldiers Preschool and Daycare.
- Also, a non-refundable activity and craft fee of \$50.00 per child is due by the beginning of the 2010-2011 preschool/daycare year on August 23, 2010.
- For those children enrolled in one of the preschool programs, a \$75.00 book fee per child will be due by the beginning of the 2010-2011 preschool/daycare year on August 23, 2010.
- Tuition is determined by the program in which the child is enrolled:

5-Day Programs	Annual Tuition	Monthly Installment	Weekly Tuition
5-Days-Per-Week Preschool + Daycare	\$4,500.00	\$450.00	\$125.00
5-Days-Per-Week Preschool	\$3,100.00	\$310.00	\$86.11
5-Days-Per-Week Afternoon Daycare	\$1,900.00	\$190.00	\$52.78
3-Day Programs	Annual Tuition	Monthly Installment	Weekly Tuition
3-Days-Per-Week Preschool + Daycare	\$3,200.00	\$320.00	\$88.89
3-Days-Per-Week Preschool	\$2,600.00	\$260.00	\$72.22
3-Days-Per-Week Afternoon Daycare	\$1,600.00	\$160.00	\$44.44

- Preschool and daycare tuition may be paid in advance or by weekly or monthly payments. Weekly payments are due on the last day of the week. Monthly payments are paid in ten, equal installments with the first installment due by August 23, 2010, and the last by May 10, 2011. Tuition payments may be paid by cash, check, money order, cashier's check, or a monthly, recurring electronic automatic debit from a bank account.
- There will be no tuition adjustments made for weeks missed for vacation, etc. If a child enrolled in a 3-Day-Per-Week Program attends four or more days during a week then they will be billed at the corresponding 5-Day-Per-Week Program weekly rate.
- The following discounts are available and applicable to multiple children from one family in preschool and/or daycare only; and, to children in a 5-Day-Per-Week preschool and/or daycare program who have older siblings enrolled in the fall day school. When computing discounts, each family's child in the highest grade is considered the first child:

Discount	Discount Rate
2 nd Child in Family	10%
3 rd Child in Family	20%
4 th and Succeeding Children in Family	50%

- The fee for late pickup or early drop-off of a child not enrolled in the 5- and 3-Days-Per-Week Preschool + Daycare Programs is \$2.00 per hour per child, rounded to and billed in quarter-hour increments. (NOTE: When children are not picked up by 6:00 PM, a \$5.00 fee per child in addition to the regular fee per hour will be billed for every 15 minutes or part thereof the parent is late.) Late pickup/early drop-off charges are due by the 10th of the month following receipt of the monthly account statement.
- Late pickup/early drop-off fees and any other charges or fees will be billed monthly and due by the due date of the next monthly tuition installment or by the 10th of the following month if no tuition installment is due in that month.

XI. GENERAL INFORMATION

- Great Hope Baptist School tuition may be paid in full at the beginning of the school year or in ten, equal monthly installments (August through May). Parents are to understand that an installment represents 1/10 of the year's tuition and does not represent a month of education. Should you decide to pay by installments; the first installment will be due by August 23, 2010. For those enrolling after August 23, 2010, the Registration Fee, Book Fee, Activity Fee, and first tuition installment will be due when the student is accepted for enrollment.

- It is imperative that all accounts be paid on time. We depend upon our regular tuition income to help pay the salaries of the faculty and staff, as well as operating expenses.
- Regardless of designation, all payments will first be applied to the oldest, unpaid invoice(s). A \$15.00 late fee, per student, will be billed for any tuition installment not paid in full by the tenth of each month.
- A \$25.00 charge will be billed for all returned checks or failed automatic debits due to insufficient funds or other reasons. Only cash, money orders, or cashier's checks will be accepted after two checks or automatic debits have been returned or failed during a school or preschool/daycare year.
- All accounts (including detention fees, office charges, and other miscellaneous fees) must be current in order for students to receive report cards or to participate in graduation exercises.
- Students with accounts (including detention fees, office charges, and other miscellaneous fees) that are thirty days or more past due will not be allowed to return to class/daycare until all accounts are made current. If an unexpected financial hardship arises, and you cannot pay your account on time, contact the business office immediately.
- The following policy has been established regarding withdrawals:
 1. We accept all students upon the assumption that they will remain for the entire school year. If the day of withdrawal (either voluntary withdrawal or expulsion) is on or before the tenth of the month, there will be a flat charge for the month of withdrawal of \$250.00 per student withdrawn. If the withdrawal is after the tenth, the full monthly installment for the month of withdrawal will be due plus any applicable late charges. (If installment payments were not started in August 2010 for students enrolled by September 10, 2010, then a payment equal to the monthly installment amount will also be due.)
 2. Preschool tuition will be billed through the end of the week in which the day of withdrawal occurs. Total tuition charged will be based on the number of weeks used during the preschool/daycare year
 3. Written notification of withdrawal must be given to the school office in order to officially recognize the withdrawal and the date it is to be effective.
 4. No transfer of records will be made until all student accounts are paid in full.
 5. No student with any unpaid balance on his or her account will be re-admitted to Great Hope Baptist School or Little Soldiers Preschool and Daycare.
- For students enrolled by September 10, 2010, the full school year's tuition will be due.
- For students enrolling in Great Hope Baptist School after September 10, the annual tuition and discounts will be pro-rated based on the number of school days remaining in the school year with 180 school days as the basis.
- For children enrolling in Little Soldiers Preschool and Daycare after September 10, the annual tuition and discounts will be pro-rated based on the number of weeks remaining in the year using 36 weeks as the basis.
- Should it become necessary to take legal action for past due accounts, all attorney fees and court costs will be paid by the parents or guardians.
- It is understood that the above terms in this publication are accepted as part of the *Understanding and Agreement Contract* signed by a student's parents or guardians when the student is accepted for enrollment in Great Hope Baptist School or Little Soldiers Preschool and Daycare.